Customized Price Email Registration

Customized Price Email

- You will see your pricing effective the 1st of the next month (report month), out of your default warehouse, on the items listed in the report
- Report will only show items purchased in the last 12 months
- Emails are sent out once per month, on the 23rd of each month
- New email accounts need to be registered by the 21st of the month to receive the next month's customized price email report.





Create Your Own Flyer

Step One: Click on 1 of the 3 options below

Logged In: Emil Mallaun | <u>loqout</u> Customer: 747-JOHNS JANITORIAL <u>Current Warehouse</u>: NEWO <u>Warehouse</u> Pickup: None <u>Ship-to</u>: 00747 <u>shipping address</u> 1 item(s) ...,\$42.00





If option 2 was selected: Click on Customized Price Report Link

Logged In: Emil Mallaun | <u>logout</u> Customer: 747-JOHNS JANITORIAL <u>Current Warehouse</u>: NEWO <u>Warehouse Pickup</u>: None <u>Ship-to:</u> 00747 <u>shipping address</u> 1 item(s)...542.00

	Welcome	Home Browse Specials Order Pad Close Out search for: Keyword 🗸 Search 😨 view / checkout / logout
Line 1	ítem Add	File Downloads
Item Number QTY:	Add to Cart	This page will have a list of reports that you can download into Microsoft Excel or any other spreadsheet program. We will continue to add reports to this page so please submit any suggestions on the Website News Page.
Mv	Account	Sales History (See Example)
Edit	Account	This report will show your item history based on the date range you specify. You can also download this report into Excel by dicking the "Excel Download" button on that page. This report is updated every day at 12:00am CST. Inventory (See Example)
Accour Invoi	<u>it Summary</u> <u>ce Request</u>	This report will let you download the inventory levels for every item at a particular LagasseSweet location. Along with the inventory levels, this report will also include information such as description, weight, cube, quantity on order and expected date, UPC code, pallet quantities and Sweet Paper item number. It is a great report to email to your Sales Team that they can use out on the road. This report is updated every hour.
<u>Oper</u> Statom	I Invoices	Lustomized Price Report [See Example] This report will let you download your deviated price and list price for every item at a particular LagasseSweet location. It also has information such as whether this item is on promotion and your purchasing history for this year and last year. It is a great way to communicate with your employees as to what your current price is. This report is updated every day at 12:00am CST.
Credit/Re	turn Requests	
Iten	<u>n History</u>	
Save	d Orders	
My <u>Advan</u>	<mark>/ Tools</mark> ced Search	1. Click the 'Customized Price Repor't link
<u>Contact</u>	<u>Information</u>	
Customize	d Price Report	
Inven	tory Check	
Policies a	nd Procedures	
Marketi <u>Marketir</u>	ng Services	Note: If options 1 or 3 were selected, please proceed to next page.
<u>Create Y</u>	our Own Flyer	
Distrib	utor Catalog	



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Step Two: Enter your email address

Welcome	Home Browse Specials Order Pad Close Out search for: Keyword 💌 Search Search 🕷 view / checkout / logout
Line Item Add	Customized Price Report
m Number: Y: Add to Cart	Disclaimer: Pricing is subject to change without notice, and is current as of 12:00AM. LagasseSweet is not responsible for typgraphical errors contained in this report.
My Account	Selected Warehouse: Default Location 💌
Edit Account	● Lagasse Price Report
Account Summary	O Lagasse Price Report (Items Purchased within One Year)
Invoice Request	O DDMS Format*
Open Invoices	O Stanpak Format
Statement Request	O Future Price Report (Items Purchased Within One Year)
Credit/Return Requests	
Item History	your "Save As" type in order to prevent your system from adding a ".txt" suffix to the end of your file.
Saved Orders	Download
My Tools	
Advanced Search	
Contact Information	Enter Email Address to get
File Downloads	
Customized Price Report	*Note: Please make sure to enter an accurate email address. If you have questions please contact your sales representative.
Inventory Check	Add to Email
MSDS Search	
Policies and Procedures	
Marketing Services	1. Enter your valid email address where you want to receive your
Marketing Downloads	
Create Your Own Flyer	monuny price lile.
Distributor Catalog	2 Click 'Add to Email' - a Confirmation window will pop-up once complete

St Note: If you register after the 21 of the month, you will have to wait until the next month to start receiving your price file via email. If you need your pricing sooner, you can download your price file on this same webpage.